SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

DAKSHIN KAMRUP COLLEGE, MIRZA

DAKSHIN KAMRUP COLLEGE, MIRZA
781125
www.dkcollegeonline.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

- Dakshin Kamrup College, established in the year 1961 is a pioneering centre of higher education and is situated in Mirza under Palasbari Revenue Circle in Kamrup district of Assam. The college is about 7 km away from the Lokopriya Gopinath Bordoloi International Airport and 15 kms from Gauhati University to the west.
- In the year 1972 the college shifted from its old premises to the present location and has been pursuing a steady course towards expanding its academic and infrastructural needs. The Science stream started in 1979 was brought under the deficit Grants-in-aid system in 1987. The College was affiliated to Section 2(f) and 12(B) certification of the UGC Act, 1956 on 19/02/1971. It was provincialised in 2006 under the Assam Provincialised College Management Rule, 2006 by the Government of Assam.
- The college, affiliated to the Gauhati University is a co educational Degree institution having four streams. Besides these streams PG classes in Assamese and Zoology was started in the year 2013 and 2017 respectively. The college started Commerce Stream at degree level from August 2017.Bachelor of Vocation stream was started in 2015. PGDCA course was introduced in 2005.
- The college is AISHE certified and is also carrying out extension activities under Unnat Bharat Abhiyan 2.
- The college has a well stocked library with a computerised section.
- The college at present has two hostels- one for Women and one for Boys with a seat capacity of 80 and 50 seats respectively. The plan for renovating the Boys' Hostel has been submitted to the Govt. of Assam.
- The college has a Study Centre of Krishna Kanta Handiqui State Open University (KKHSOU) catering to the needs of the locality by offering various UG and PG programs.
- The college in order to encourage the spirit of sports amongst its students has its own Indoor Stadium, the Basket Ball and Volley Ball courts of the college. It has a spacious playground in the other campus.
- The college has its own Health Centre with a full time Nurse.

Vision

- The vision of the college centres on its strong wish to become a centre of excellence in the academic field of the entire North Eastern Region.
- It envisions being at par with the national standard in the field of education.
- Apart from education it wants the young generation to reconstruct a society based on dignity of labour, moral and spiritual values.
- The institute aims to impart futuristic education and instil high standards of discipline through its dedicated faculty.

Mission

- The college pursues a noble mission of spreading the light of knowledge as is evident from the Upanisadic hymn "Tamaso Ma Jyotirgamaya" engraved in the College emblem.
- It wants the students to learn that it is not scientific progress alone, but the synthesis of both scientific

progress and spiritual power of man that could open out vistas of human endeavour and achievement, paving the way for a better world to live in.

- To construct an inclusive learning environment that blends education and emerging technology.
- Imparting knowledge of the state-of-the-art technological advancements that enables our students to compete with the advanced students of the country.
- To imbibe a culture amongst the graduating students that inspires the practice of giving back to the society.
- To impart value-based education that builds resilience, sensitivity, critical thinking through a conducive teaching learning environment.

To make the students robust in natural sciences, social sciences and humanities, ethics, commerce and vocational studies, the college aims at setting up a national standard.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The strength of the college may be mentioned in terms of (i) Physical properties, (ii) Material properties and (iii) Human properties.

(i) Physical Properties:

- Total land area of 15.21 acres which is divided into two campuses – main college campus covering 6.61 acres and Boys' Hostel campus covering 8.60 acres respectively
- Fishery with boundary walls
- Spacious playground

(ii) Material Properties:

Administrative block (g+2) which houses the

1. College Office
2. Teachers' Common Room
3. College Canteen
4. Principal's Office

1. KKH Conference Hall
2. Departments of Journalism and Mass Communication, Environmental Science and Audio/Video Studio

1. Digital Room
2. Departments of History and Geography

- Science Block (g+2) which houses the

1. Departments of Physics, Chemistry, Zoology, Botany, Biotechnology, Institutional Level Biotech Hub, Mathematics, Education and departmental labs.

- Arts and Commerce Block which (g+2) houses the

1. Student Union office room
2. Boys' Common Room
3. Gymnasium Hall
4. Departments of English, Economics, Commerce, Vocational Studies and Language Lab.

- Assam type houses for classrooms, Examination Branch, KKHSOU Study Centre, NSS Office, NCC Office, Health Centre, Sports Complex and Bicycle Stand.
- Girls' Common Room (g+1) with a vending machine and an incinerator machine.
- Library and Computer Science Building consisting of central library with a computerised section, reading rooms, librarian's office, Computer Science department with classrooms and lab.
- Sudhakantha Bhupen Hazarika Auditorium and Alumni Office with PG classrooms.
- Women's Hostel with the Hostel warden's quarters.
- Boys' Hostel.
- 3 numbers of ATMs for the college faculty members, staff, students and the public at large.
- Solar panels with installed capacity of 21.0 kV
- Fire extinguishers.
- Vermicomposting unit.
- Green house.
- 40 numbers of CCTVs are installed in the campus to monitor and record the movements of the students and others.
- 3 deep tube wells.

(iii) Human Property

- Visionary Governing Body leading the institution in achieving its goal of becoming a centre of excellence in the entire North Eastern Region.
- Dedicated staff and experienced faculty committed to work for the all-round development of the institution.

Institutional Weakness

- No faculty and supporting staff in sanctioned posts to run Environmental Studies, PGDCA, Commerce and Vocational studies streams is the major weakness of the institution. Although as per the previous NAAC peer team recommendation, new subjects like Sociology, Psychology, Instrumentation Science, Mass Communication, Biotechnology was introduced no post has been sanctioned by the Government of Assam till date. Moreover, there is insufficient number of government sanctioned posts in some departments.
- The college waits the sanctioning of new teaching posts by the government for the opening of post graduate courses in various departments.
- The office of the college has also insufficient staff in government sanctioned posts.
- Lack of regular flow of funds slow down the proper maintenance of various equipment for which the functioning of the institutional level biotech hub has been slowed down.
- Dearth of a fully furnished college auditorium is another weakness of the college as the Sudhakhantha

Bhupen Hazarika Auditorium constructed with RUSA funding is awaiting completion.

- Lack of a well-equipped gymnasium and a fully furnished indoor sports complex is another weakness of the college.
- Boys' Hostel which is waiting fund sanctioning from the state government for reconstruction.
- Lack of a Yoga Centre and Coaching Classes.

Institutional Opportunity

- Opportunity to develop Pisciculture through integrated fishery management for resource generation from the existing pond situated in the Boys' Hostel campus.
- To prepare the students and the local youth for the job market by offering more skill-based courses as the neighbouring areas has some tourist spots and industries.
- Opportunity to set up a training centre for handicrafts and handlooms as the area is well known for Eri silk cottage industry.
- To work for expanding e-learning.
- To set up a Research Cell to promote all types of research activities among faculty members and students.
- To promote research on indigenous art, craft, language, heritage, folk culture etc. in order to build a pool of assets for the society as well as to create batches of young people who are responsible, employable and proud of their roots.
- The playground can be developed into a mini stadium for promotion of rural sports.

Institutional Challenge

- Shortage of sufficient funds and late release of the allotted fund for free admission by the State government is the major challenge that the college has to face while preparing budget allocation for academic and other developmental activities.
- Lack of limited research infrastructure hampers social contribution.
- Meritorious students of the locality even after enrolling themselves in the college prefer to get admitted in city colleges since Mirza is very nearer to Guwahati city.
- Training the teaching and non-teaching staff to be technologically efficient proves to be a major challenge.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Dakshin Kamrup College offers UG, PG, Vocational Studies and PGDCA programs as per the recommended curriculum of Gauhati University. The institutional Academic Calendar prepared in accordance to the Academic Calendar of the affiliating university, under the supervision of the IQAC is available in the institutional website. The institution adheres to it for the conduct of continuous Internal Assessment. The tentative dates for holding Internal/Sessional examinations are notified in the calendar. Moreover, the institution has a well-planned Prospectus and RTI document (available in the institutional website) for the convenience and proper dissemination of necessary information. The general class routine prepared by the institutional Routine Committee reflects the proper planning of the institution with regards to curriculum

delivery. The institution follows the examination and evaluation pattern of the parent university. The Internal Examination Committee of the institution holds the examinations on time. The Head of the Departments keeps records of the marksheets of the students. Departmental Parent Teacher Meets are organised to keep the parents informed about the performance of the students. The college has so far carried out one certificate course successfully.

The institution integrates cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability prescribed in the curriculum through the amalgamation of theory and practice. Seminars, street plays, awareness programs and extension activities along with the Code of Conduct Handbook and committees set up for maintaining discipline and to prevent ragging contributes in moulding good human beings.

The annual feedbacks on curricular and other aspects collected by the institution from its stake holders are compiled into reports which and are available in the institutional website. The feedback thus collected are analysed at the departmental level and the action taken reports are submitted to the head of the institution for further improvement.

Teaching-learning and Evaluation

The enrolment percentage of the institution against sanctioned seats is very high. The institution follows the government reservation policy in regard to allotment of seats reserved for various categories.

Teaching learning is imparted to the students by using both the traditional lecture method/chalk and talk method and through the use of ICT tools. During the Pandemic teaching learning was conducted mostly in the online mode using various platforms, experimental learning is basically imparted in the science laboratories and experiential and participative learning is imparted through field survey, project work, group discussion, workshops, seminars etc. conducted from time to time.

A total of 94numbers of full-time teachers engaged in teaching learning process are equally engaged in evaluation process of the students. The students are evaluated internally from time to time through the Sessional Examinations, class seminars, class and home assignments, laboratory experiments, field reports or project reports etc. Students' performance is well monitored by the concerned departments and necessary counselling is provided to rectify their mistakes and omissions. The institution maintains transparency in the process of internal examinations and related grievances.

The students are made aware of the programme and course outcomes by the faculty members of the respective departments in the beginning of each new session both in the classrooms and through Orientation Programmes organised centrally by the IQAC.

The pass percentage of the institution in all the four steams is 83.58, which is quite high. The institution also conducts Students Satisfaction Survey annually, the reports of which are available in the institutional website.

Research, Innovations and Extension

Dakshin Kamrup College has taken baby steps in the field of resource mobilisation for research. So far, the college has set up a minor research cell which is funded by one of the senior faculty members of the college to

encourage the teaching staff to carry out research work on the issues related to the adjacent areas of the college. During the last five years a few research projects funded by central agencies like DBT, SERB and MHRD, Govt. of India were carried out by the faculty members of the college. Individual faculty members have also taken up research work during this period leading to PhD degrees. The Advanced level Institutional Biotech Hub which was functional till 2019 as per the govt. rules also played its role in developing scientific temper and encourages faculties and students to take up research work. However, a number of research papers are published by the faculty members in UGC care listed and other reputed journals besides books and book chapters.

The college has successfully carried out a number of out-reach programmes on educational and research tool and extension activities on Swachh Bharat, gender issues, saving habits of people, training programme on utilisation of agro waste for mushroom cultivation and spawn supply for women Self- help groups, sensitisation programme on COVID 19 awareness and it's precautions in the adopted villages, nearby schools and in the adjacent areas through its NSS unit, NCC Air Wing, Women's Forum and various academic departments. The college has been able to sensitize the students to social issues through such activities and thereby contribute to their holistic development.

The college has a sizeable number of MoUs for helping in academic activities of the college. Student exchange programme and teacher exchange programmes have been carried out under such MoU so far.

Infrastructure and Learning Resources

The college has adequate infrastructure and physical facilities for teaching learning programmes with an area of 6.61 acre in the college campus. In addition to this there is 8.60 acre land in the Boys' Hostel campus. The college campus is under CCTV surveillance with separate blocks for the administration and college canteen, science, arts and commerce departments, central library and computer science, sports complex, health centre, college auditorium, ATMs and various office rooms for KKH State Open University Study Centre, NSS, NCC etc. The college library with a computerised section has OPAC (Online Public Access Catalogue) and NLIST facility for users.

Some of the classrooms have provision for IT facilities like LCD projectors, smart boards, digital room and computer laboratories. A public address system is also installed to support the dissemination of information amongst the students and employees through in campus announcements. The student computer ratio is 28:1. Internet and free Wi-Fi is available in specific areas within the campus.

Student Support and Progression

Students enrolled in the college are benefitted by Government scholarship and some departments are offering one-time financial aid in the form of study materials and cash to meritorious students belonging to BPL category.

For capacity building and skill enhancement, the college has taken a number of initiatives by organising workshops for soft skills, seminars and webinars for language and communication skills, training camps like yoga, various sports activities for maintaining physical fitness. A few health check-up camps are also organised to create awareness about health and hygiene amongst the college fraternity.

The college has also organised some programmes to guide the students for planning and securing their future for employability in the job market. So far, an in-campus placement drive was also conducted by the Career and Counselling Cell.

The college is well determined to prohibit ragging, sexual harassment etc. as per the government directives. Statutory bodies like Anti-ragging committee, Disciplinary committee, Internal Committee(IC) etc. are set up by the college for timely redressal of grievances of student and staff. The students and the staff are made aware of sexual harassment through display boards in the campus and awareness programs conducted by the IC. Signboards displaying rules pertaining to ragging are put up in prominent places within the campus to create awareness amongst the students. Moreover, the college website also provides information about the policies of the college and Government directives regarding ragging and sexual harassment for dissemination of information. The college has initiated mechanisms for submitting both online and offline facilities and timely redress such grievances if any.

The percentage of students' progression to higher education and placement is quite impressive. The students have also shown 100 percent success rate in state/national level examinations during the last five years. In the field of sports and cultural activities, the students were able to collect awards in the university/state/national and international levels in the individual categories.

The alumni of the college have also donated generously for the benefit of the college.

Governance, Leadership and Management

The institution follows a democratic and participatory mode of governance involving all the stakeholders to participate actively in its administration. The organogram, uploaded in the college website is the mirror to decentralisation and participation in the institutional governance.

The various cells of the college work for the overall development of the students.

The college has successfully installed a computerised section in the college library. College office is partially digitised with online administration, student admission, finance and accounts.

The college has a well-planned and effective welfare measures for both the teaching and non-teaching staff. The college also provides one-time financial aid to members suffering from long term illness or with high medical expenditure. Financial aid is also provided from the college as retirement benefits in the form of cash.

The active faculty members of the college have participated in FDPs from time to time for career enhancements.

The college has an appropriate framework for effective utilisation and management of funds received from sources like RUSA, DST, DBT, Assam Government, UGC etc. The college has set up a mechanism for financial contribution from alumni, memorial prizes and endowments from other stakeholders. The policies for of the college for fund mobilisation are used to maintain a sustainable campus with emphasis on green campus. Various internal committees are also set up for allocation of fund to different departments and centres. The college encourages its faculty members to participate in programmes in different capacities for intellectual mobilisation.

The IQAC has successfully introduced mentoring classes to the students' benefit. Different seminars and workshops organised by the IQAC has encouraged the students to develop their entrepreneurship skills. Under the aegis of the IQAC a Micro Research Cell has been set up to encourage research activities. The IQAC has taken initiative to familiarize the faculty and staff of the college for the NEP 2020 by organising lecture programmes by eminent experts from different universities. It has introduced the students to the various societal issues and showed them the ways to solve them. It has always encouraged the college to carry out internal audits through certified Chartered Accountant.

Institutional Values and Best Practices

The college takes initiatives to popularise the concept of gender equity by organising various programmes and by conducting internal Annual Gender Audits. Moreover, the college also taken initiatives to celebrate and organise national and international commemorative days, events and festivals during the last five years by organising a number of programmes, academic and extra-curricular activities.

Alternate sources of energy in the form of solar panels are set up by the college to meets the energy consumption demands partially. The college campus is disable friendly and barrier free. Separate parking space is also allotted for the disabled. Green Audits, Environment audits, Energy Audits are conducted internally annually and through external agencies like IIT, Guwahati. The college has taken proper initiatives for waste disposal. The college authority and the volunteers of the NSS unit of the college have always taken initiatives to maintain a clean and green campus. The college provides an inclusive environment and tries to sensitise students and employees to the constitutional obligations in order to build responsible citizens.

The college has a number of meritorious students coming from economically weaker sections of the locality. In order to encourage them the college has successfully implemented the Student Support System by awarding cash prizes from donor members. A number of students have been benefited through such best practises of the college. For the smooth functioning of the college office automation has been done partially which served in maintaining financial transparency and is time saving.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DAKSHIN KAMRUP COLLEGE, MIRZA
Address	Dakshin Kamrup College, Mirza
City	MIRZA
State	Assam
Pin	781125
Website	www.dkcollegeonline.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Nabajyoti Das	03623-296716	9854016768	-	dkcollege_mirza@ rediffmail.com
IQAC / CIQA coordinator	Jilmil Bora	03623-291930	9613810848	-	jilmil.dkc@gmail.c om

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Assam	Gauhati University	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	02-08-1967	[View Document](#)
12B of UGC	08-02-1972	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Dakshin Kamrup College, Mirza	Rural	6.61	22742.65

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	12	HIGHER SECONDARY	Assamese	910	742
UG	BA,English	12	HIGHER SECONDARY	English	910	728
UG	BSc,Botany	12	HIGHER SECONDARY	English + Assamese	170	62
UG	BSc,Chemistry	12	HIGHER SECONDARY	English + Assamese	135	104
UG	BA,Economics	12	HIGHER SECONDARY	English + Assamese	210	115
UG	BSc,Geography	12	HIGHER SECONDARY	English + Assamese	5	3
UG	BA,Geography	12	HIGHER SECONDARY	English + Assamese	30	28
UG	BA,History	12	HIGHER SECONDARY	English + Assamese	210	123
UG	BSc,Mathematics	12	HIGHER SECONDARY	English + Assamese	180	86
UG	BA,Mathematics	12	HIGHER SECONDARY	English + Assamese	30	0
UG	BA,Philosophy	12	HIGHER SECONDARY	English + Assamese	235	219
UG	BA,Political Science	12	HIGHER SECONDARY	English + Assamese	410	329
UG	BSc,Computer Science	12	HIGHER SECONDARY	English + Assamese	50	17
UG	BA,Education	12	HIGHER SECONDARY	English + Assamese	400	258
UG	BSc,Physics	12	HIGHER SECONDARY	English + Assamese	170	62
UG	BSc,Zoology	12	HIGHER SECONDARY	English + Assamese	170	87

UG	BCom,Finance	12	HIGHER SECONDARY	English + Assamese	120	87
UG	BCom,Management	12	HIGHER SECONDARY	English + Assamese	60	44
UG	BCom,Accountancy	12	HIGHER SECONDARY	English + Assamese	120	87
UG	BA,Sociology	12	HIGHER SECONDARY	English + Assamese	150	60
UG	BA,Psychology	12	HIGHER SECONDARY	English + Assamese	100	54
UG	BSc,Instrumentation Science	12	HIGHER SECONDARY	English + Assamese	50	2
UG	BSc,Bio Technology	12	HIGHER SECONDARY	English + Assamese	50	23
UG	BA,Mass Communication	12	HIGHER SECONDARY	English + Assamese	50	24
UG	BVoc,B Voc	12	HIGHER SECONDARY	English + Assamese	50	3
UG	BVoc,B Voc	12	HIGHER SECONDARY	English + Assamese	50	6
PG	MA,Assamese	12	BA IN ASSAMESE	Assamese	40	38
PG	MSc,Zoology	12	BSC IN ZOOLOGY	English	10	10
PG Diploma recognised by statutory authority including university	PG Diploma, Pgdca	12	ANY GRADUATE	English + Assamese	80	51

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				14				36
Recruited	0	0	0	0	5	9	0	14	19	13	0	32
Yet to Recruit				0				0				4
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				51
Recruited	0	0	0	0	0	0	0	0	24	27	0	51
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				24
Recruited	11	4	0	15
Yet to Recruit				9
Sanctioned by the Management/Society or Other Authorized Bodies				37
Recruited	33	4	0	37
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	8	0	8	5	0	22
M.Phil.	0	0	0	0	2	0	5	5	0	12
PG	0	0	0	7	10	0	18	12	0	47
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualificatio n	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	4	2	0	6
PG	0	0	0	0	0	0	21	26	0	47
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	2	1	0	3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1415	0	0	0	1415
	Female	1513	0	0	0	1513
	Others	0	0	0	0	0
PG	Male	11	0	0	0	11
	Female	53	0	0	0	53
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	10	0	0	0	10
	Female	18	0	0	0	18
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	48	45	46	45
	Female	51	43	47	42
	Others	0	0	0	0
ST	Male	103	63	54	62
	Female	68	74	49	85
	Others	0	0	0	0
OBC	Male	309	260	252	253
	Female	304	274	250	265
	Others	0	0	0	0
General	Male	362	304	263	264
	Female	340	333	293	292
	Others	0	0	0	0
Others	Male	19	14	20	3
	Female	3	4	5	1
	Others	0	0	0	0
Total		1607	1414	1279	1312

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Since Dakshin Kamrup College, Mirza aims not only at achieving excellence in higher education but also the all-round development of the students, the vision of the college centres round its strong wish to become a centre of excellence in the academic field of the entire North Eastern Region. Apart from education it wants the young generation to reconstruct a society based on dignity of labour, moral and spiritual values. The institute aims at imparting futuristic education and instills high standards of discipline through its dedicated faculty. By making the students strong in physical science, social science and humanities and ethics the college aims at being at par with the national standard envisaged in NEP 2020. In

order to transform itself into a holistic multidisciplinary institution of higher education, the College plans— in addition to continuing existing subjects from Humanities, Science and Commerce—to introduce need based and multidisciplinary/interdisciplinary subjects in all streams such as (a) Brand Management, (b) Management of Local Government Institutions, (c) Centre for Biodiversity Management, (d) Entrepreneurship in Floriculture, (e) Entrepreneurship in Sericulture, specially, Ericulture since Eri is a very potent tool for the economic upliftment of the indigenous cottage industry both in short and long term, (f) Cane Industry Management etc. Dakshin Kamrup College, Mirza has always been at the forefront among the Colleges of Assam so far as integrat ion of humanit ies with science subjects with STEM are concerned. The College started PGDCA course— open for both B.A. and B.Sc students—in 2005. Since the introduct ion of CBCS in 2019, the College allows students of both Arts and Science to select subjects such as AECC—English, Geography and Mathematics. Multidisciplinary/interdisciplinary subjects such as Mass Communication and Environmental Education are also available for students. The College encourages multidisciplinary/interdisciplinary approach in co-curricular activities. Various departments, IQAC , Forums and Cells of the College regularly organize seminars, workshops, talks, competitions, training programmes on multidisciplinary/interdisciplinary themes/topics such as human rights, creative writing, gender equity and women empowerment, cancer awareness, sustainable development, Yoga etc.

2. Academic bank of credits (ABC):	As D.K. College, Mirza is an affiliated college under Gauhati University; we have not yet registered at the Academic Bank of Credit (ABC). However, we are making preparations to follow all the guidelines and instructions that the state government and the University may issue in future. As and when ABC will be rolled out in the state, we will be keen to allow the learners avail the benefits of credit transfer, multiple entries and exit during a chosen programme etc. The faculty members are encouraged by the authority to design their own pedagogical approaches within the approved framework of the affiliating

	University. Faculties employ pedagogical approaches which are constructivist, inquiry-based as well as integrative. They make extensive use of reference materials available in the College Library as well as in the e-Learning platforms such as N-List. Assignments, Group Discussion, Seminar presentation are essential part of the teaching-learning process practiced in the College. So far as assessment is concerned, it is Formative as well summative.
3. Skill development:	Efforts have been made by D.K. College Mirza to strengthen vocational education and soft skills of students in alignment with National Skills Qualifications Framework. The College has organised various activities in the forms of workshops, seminars, FDPs, training programmes etc. for students, teachers and general public. Workshops have been organized on Tourism, Soft Skill Development, ICT, Creative Writing, Photography, Bioinstrumentation, Bioinformatics, Foldscope, Spawn Preparation, Mushroom Cultivation, Cell Culture, Traditional Herbal Medicine etc. An Electrician Training Course was also conducted by the Physics Department of the Institution. The College has adopted the village Gargara of South Kamrup and has conducted a number of programmes to hone the skill of its inhabitants.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	D. K. College, Mirza has always strived to integrate Indian knowledge system with teaching-learning process. The College has regularly organised Yoga camps over the years. The College offers most of its courses in a bilingual manner—both in English and Assamese. Master degree in Assamese has also been started since 2013. In order to familiarize the students with the Indian /local culture, the college organizes various cultural programmes such as the Tithi of Sankardeva, Teacher's Day, Swaraswati Puja etc. A national level Webinar on Traditional Herbal Medicine was also organized by the College. Moreover, the College also offered Certificate Course in Spoken Sanskrit in collaboration with Central Sanskrit University, New Delhi (formerly Rashtriya Sanskrit Sangsthan).
5. Focus on Outcome based education (OBE):	D.K. College, Mirza has strived hard to transform education into an outcome based model as envisaged

	in NEP 2020. The teachers participate in a departmental meet at the beginning of each Semester to discuss the expected outcome of each course offered by it during the semester and inform the students thereof. During PTM, the same is also conveyed to the parents/guardians. The teaching practice of the College is centered on enhancing the cognitive abilities of the students, namely, remembering, understanding, analyzing, applying, evaluating and creating.
6. Distance education/online education:	Since the onset of the COVID-19 pandemic, D.K. College, Mirza has placed great stress on online mode of education. The College subscribed to Zoom during the lockdown to carry out the educational activities and organize Webinars, Online Seminars, Online Competitions etc. The College also used other digital platforms such as Teachmint, Google Classroom etc. for smooth online teaching-learning and evaluation. Moreover, the College has upgraded a number of classrooms to Digital Classrooms to help in its effort to moving towards blended education. The College Library is already digitized and N-LIST subscription has been continued to enable students to access online resources. The College also maintains a Study Centre of K.K. Handiqui State Open University within its campus so that the needy students can continue their education in the distance mode.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Students' co-ordinator and co-ordinating faculty members are appointed by the College. The ELC of the institution is functional and is representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of	The following innovative programmes and initiatives are undertaken by the Dakshin Kamrup College ELC: 1. Voter Awareness campaigns 2. Promotion of Ethical Voting.

poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Not yet, but is planning to do so in future.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Proposed to do so in the coming days.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3020	3245	3270	3560	3765

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 94

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
94	93	91	88	91

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
77.56	180.15	167.955	280.934	315.637

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Dakshin Kamrup College, affiliated to Gauhati University offering Under Graduate and Post Graduate programmes follows the recommended curriculum for affiliating colleges. Curriculum planning and syllabi designing does not fall under the purview of the institution. The institution at the recommendation of the parent university started implementing CBCS programmes from 2019 onwards and the non CBCS programmes ended in the 2020-2021 academic year.

For the effective curriculum delivery the institution organized an inter-active session with one of the experts of the CBCS curriculum designing committee of Gauhati University to orient the faculty members and the office staff about the teaching and evaluation process under the CBCS curriculum before the actual commencement of the programmes. A number of our faculty members are involved in preparing textbooks as per the recommendations of CBCS syllabus.

The NEP (National Education Policy) is yet to be implemented by Gauhati University, still the Department of Education along with IQAC organized a talk on "Implementation of NEP 2020 – Its Problems and Prospects" to aware the faculty and students about NEP.

An academic calendar is prepared by the institution under the supervision of IQAC is available in the institutional website and the institution adheres to it for the conduct of continuous Internal Assessment. This is prepared following the Gauhati University's (affiliating University) academic calendar after its publication. The tentative dates for holding Internal/Sessional examinations are notified in academic calendar. Moreover, the institution has a well planned Prospectus and a RTI document (available in the institutional website) for the convenience and proper dissemination of necessary information. The general class routine of the institution reflects the proper planning of the institution with regards to curriculum delivery through normal and practical classes, mentoring and remedial classes. Recommended field study and project works incorporated in the curriculum are conducted by the concerned departments. The institution encourages the departments to hold departmental talks, seminars and workshops for effective curriculum delivery.

The institution follows the examination and evaluation pattern of the parent university. All sessional exams are conducted according to the marks allotted by the parent university. The students are given the scheduled examination timetables well in advance by the Internal Examination Committee (IEC) formed by the Principal on rotation basis after consultation with senior faculty members and the office Sectional Assistant. The IEC frames guidelines for conducting internal assessments according to the parent university and institution's academic calendar. The committee schedules internal/sessional examination, seating arrangements, invigilators duty list for every exam. They prepare and scrutinize question papers for the exam in the prescribed pattern covering the syllabus by the concerned HODs. They distribute the answer scripts along with blank mark sheets for evaluation by faculty members which are to be submitted

in the stipulated time. The marks are communicated to the students by the concerned departments.

Some of the departments organize Parent Teacher Meets to keep abreast the parents about the progress of their respective wards. Moreover, departmental efforts are made to keep continuously assessing its students through class and home assignments, both in online and offline modes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 0.52

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	21	41	25

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

Response:

The institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in different ways. Teaching in environment and sustainability is already included in the UG curriculum of the affiliating university. Some of the courses under UG programmes have specific chapters that contain professional ethics, gender sensitization and human values etc. Moreover, the institution organises workshops, seminars and street plays regarding these aspects from time to time.

Professional ethics: In some of the UG programmes topics related to professional ethics are included to prepare the students for their bright future.

Gender: Gender Sensitivity and gender sensitization is accomplished through amalgamation of theory and practice. Gender related topics are included in the various UG and PG courses. The IQAC has always played a positive role in gender sensitization. It has collaborated with the English Study Forum of the Department of English in this regard and organised various programmes like, a one day seminar on "Projection of Women in 21st Century English Literature and Indian Theatre (05/03/2021), On the Spot Slogan Writing Competition on "Gender Equality & Stop Sexual Harassment" (10/03/2021) and a street play by the Honours students of the department entitled "Dekhio Nedekha" i.e., "To overlook" highlighting eve teasing, acid attack, abortion and domestic violence. The IQAC and the Women's Forum organized the following programmes: Gender Awareness Cum Distribution of Sanitary Napkins in the adopted village of Ganeshpara (09/02/2022), celebration of International Womens' Day with a street play on the theme 'Gender Eqality Today for a Sustainable Tomorrow' (08/03/2022). The IQAC along with the Department of Sociology organized an Awareness Programme on Beti Bachoa Beti Padhoa in a nearby village Sontala (25/02/22).

Human values: Code of Conduct Handbook, Anti Ragging Committee and Disciplinary Committee of the institution along with the topics on human values included in the UG courses contributed towards molding good human beings.

Environment and sustainability: A compulsory paper on Environmental Studies, included in the UG courses gives a fair exposure to the students about the importance of environment and its sustainability.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 17.58

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 531

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 86.64

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1215	1312	1279	1414	1607

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1500	1500	1580	1600	1700

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 51.95

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
456	373	338	351	415

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
758	758	714	723	768

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 32.13

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

College has made a good effort to make its students digitally literate with expertise in using ICT tools. At least 60 percent of the total course are achieved by traditional lecture method/Chalk and talk method. Experimental learning is practised in science laboratories through practical classes. Computer assisted learning is mostly in the use of Computer Science department, although other Departments too use computer aided tools for teaching learning transaction. Almost all the departments are well acquainted with project work, field survey, group discussion and weekend seminars. The college facilitates a well-equipped digital class room. Nine nos. rooms are equipped with LCD projector, lecture podium and collar microphone to present seminar, group discussion etc. Students are benefitted with study materials in digital form through the departmentally installed computers and internet facilities. The college has been entertaining free WiFi facility for the students within the periphery of the campus.

The Mass Communication department is well infrastructured with various ICT facilities. It is facilitated with a recording studio, movie camera, video camera, DSL camera, head phone along with six numbers of working computers. Field trips to radio stations is arranged departmentally to train up the students for the practical use of these ICT tools. Field work/project work is a part of curriculum almost of all departments. Surveying, data collection, specimen collection, data analysis and report writing are some of the modes of experiential learning. The college facilitates a digital Xerox machine in the library and office to make student access for reproduction of reading materials or office documents. The library has a computerised section and the office is partially automated. Since Covid 19 pandemic period both teachers and students are familiar with online class, webinar and online OTB examination. Whatsapp is very popularly used for exchange views relating to academic and other purpose. Students are now well accustomed with online form fill up, admission and digital monetary transaction.

The college organizes different competitive events of sports, culture and literature annually wherefrom excellence of concerned fields are encouraged to accelerate their skill like interactive learning, collaborative and independent learning and help them to earn an occupation of such expertise. Election of students' union for legitimate activities, participation in youth festivals and different competitive programmes outside the campus, membership of NSS, NCC etc are some of the participative mode of learning which have the plausible opportunities to establish the students in different avenues with acquisition of life skill, knowledge management and lifelong earnings.

The college has taken the initiative of setting up a 'Language Lab' as per the previous NAAC recommendation. The fund for the same has been generated from alumni donations.

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
94	93	91	88	91

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 44.42

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
47	42	43	36	35

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Internal evaluations like periodical class tests, home assignment, laboratory experiment, field reporting or project reporting are recommended by the respective departments. Instead of strictures, students are amicably advised and encouraged to take part in such evaluations. Students' performance, especially, in the honours subjects are well monitored by individual departments and necessary counselling are provided to rectify their mistakes or omissions. But the college centrally conducts one sessional/unit tests for the UG students which is mandatory as per the Gauhati University guideline. However, for those students who are unable to pass the sessional tests, reexaminations are held to provide them with an opportunity to ace the subject. Though the institute neither can impose rigorous punishment nor can debar the students from appearing in the final examination for not attending in the sessional/unit tests, all the UG students have to appear in these tests where from a percentage of marks are carried over to the final examination in the form of Internal Assessment. Therefore the participation of students in the internal examination is almost intact and their response to the evaluation process is improved significantly. Question papers are prepared in the model format of the final examination. Marks are notified in the notice board of the individual department. There is a provision for repeat Sessional examination for those students who could not appear or failed in the first Sessional examination.

The college is very transparent to students or their guardians in case of internal or external examinations. In required circumstances, evaluated answer scripts are shown to the anxious or curious students to maintain transparency in the evaluation process which enhances their confidence upon evaluation process.

The evaluation of undergraduate programme is carried out centrally by the Gauhati University. As per the University rules an aggrieved student can apply for re-evaluation of papers after paying a nominal fee. Furthermore, the facilities of RTI Act for any information are available now.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

As the institution is affiliated to Gauhati University, it follows the curriculum of the parent university and offers the stated Programmes recommended by the university. Hence, the Programmes Outcomes (POs) and the Course Outcomes (COs) offered by the institution and the Programme and the Course offered by the university are the same.

The various UG and PG Programmes offered by the parent university is available in the official website of the university which can be downloaded by the affiliating colleges. The teachers of the institution are aware of the Programme and the Course Outcome of their concerned subjects as a hardcopy of the same is available in each department for ready reference. The students can avail the same or can search in the parent university website for their reference. Their confusions, if any are cleared by the faculty members. In the beginning of the new session the faculty members communicate the respective Course Outcomes to the newly admitted honours students through an Orientation Programme centrally organised by IQAC for every department. In this Orientation Programme information about the higher education options and the associated job opportunities are disseminated to the students. The Programme and Course offered by the institution are available in the college website for dissemination of information.

Although there is no provision for suggestion and recommendation to the affiliated university for the Programme and Course Outcomes, the College takes some methods to assess the attainment of Programme Outcomes and Course Outcomes. To measure the students' achievement various evaluative procedures have been adopted. Sessional examination, unit test, periodical class test, departmental assignment test, laboratory experiment, home work, project work etc are some of the formative evaluative approaches wherein students are given exercise/problems to make solution independently. In these tests their explanatory, writing capacity, creativity etc are monitored and errors committed by them are pointed out and instructed for rectification. Laboratory experiments, field reporting, project reporting etc enhance the students' creativity. Internal evaluations make students involve in identification of problems, rectification of errors and preparation for proper response for such problems. External evaluation/final examinations are however conducted by the University and students are made prepared to appear in these examinations. All the results of the external examinations conducted by the Affiliating University are considered as primary measures to assess the Programme Outcome and Course Outcome. The Programme Outcomes are measured on the basis of the marks/grades obtained by the students in the concerned external examinations. Performance of the students in End-Semester examinations are discussed and analysed by individual department.

These are evaluated through students' feedback which is uploaded in the College website. At the same time, review of curriculum and enrichment strategies is done through Departmental meetings and the meetings of the Teachers Council. IQAC supervises such feedback activities and submits summary findings. Parent- Teacher Meets are organized regularly by the college and also by the academic departments individually to review the teaching- learning and evaluation process. Informal Discussions with Parents on effectiveness of programs is also done.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 72.42

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
764	855	631	609	643

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
914	999	968	997	958

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.13

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 33.88

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
4.68	5.77	17.28	6.00	0.15

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The Institution is primarily involved in Teaching Learning transaction and is committed to the wholesome upliftment of students.

Although on a small scale, the institution has a suitable environment for innovations and has initiatives for transfer of knowledge among the students. This is established by the following:

1. The students of various disciplines undertake field studies for broadening their scope of study and are encouraged to think outside their conventional text books.
2. Training on Research Methodology is given to UG students as per the CBCS curriculum under the affiliating Gauhati University.
3. Workshops and Seminars are organized on various pertinent issues including Intellectual Property Rights (IPR) for creating a conducive environment for knowledge creation and dissemination
4. The Department of Journalism and Mass Communication has initiated steps regarding student exchange with higher institute of learning, On-job training and interactive sessions for broadening their skill based knowledge.

From the purview of faculty members, the following initiatives have been taken for innovations and

knowledge creation and transfer-

1. Research Papers are being annually published in recognized Journals by Faculties of various disciplines. Thirty eight research papers have been published since 2017 till date.
2. Patent has been granted in 2018 by the Patent office of the Govt. of India to individual faculty member for PhD research work.
3. 71 Books and chapters in edited volumes have also been published in the last 5 years.
4. Research Projects awarded to faculty members have been limited. Still, faculty members have been engaged in Research Projects sanctioned by central agencies like DBT, SERB and MHRD, Govt. of India during the last five years.
5. Individual faculty members have also taken up research work during this period leading to PhD degree.
6. The Advanced level Institutional Biotech Hub has also been functional in the Institution till 2019 as per Govt. rules. It has played its part in development of scientific temper and encouraged faculties and students to take up research work through its facilities.

Although the institution has worked its way up for creating an ecosystem for innovation and has initiated knowledge creation and transfer, the challenges that have been faced in this regard are:

1. Faculty members have to attend to additional Govt. duties apart from teaching and research which make it difficult for them to focus on Research Proposals.
2. Closing of Funding from UGC for Minor Research Projects since 2017
3. Tight schedule of classes and examinations.

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 39

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	20	04	02	01

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

Response: 0.4

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
18	05	06	05	04

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.76

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
18	25	10	09	09

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The Institution being a premier college in South Kamrup, is committed to its social responsibilities and has

done extension services in the neighbourhood communities for holistic development.

It conducts its extension services mainly through its NSS unit, the newly created NCC Air wing, various academic Departments as well as through the Women's Forum.

The college also has adopted villages in Ganeshpara, Monpur, Gorgora, located in the adjacent area of the college campus, where it extends social and academic services.

The extension services carried out for sensitizing students to social issues, for their holistic development include:

1. The Department of Botany conducted outreach programme on educational and research tool for Nahira Guimara High School on 2nd and 3rd July, 2018. Around 150 students from the neighbourhood school participated in the programme and were exposed to basic scientific methods and laboratory practices.
2. The Department of Botany and Biotech Hub, D.K. College, Mirza conducted Training Programme on Utilization of Agrowaste for mushroom cultivation and spawn supply for women Self Help Group on March, 2019 for skill based training and opening up avenues for self-employment.
3. The Department of Economics conducted a socio economic survey on pottery work at Rajapukhuri, Mirza on 2nd November, 2018, where 52 students participated and were sensitized regarding the social and economic status of the neighbourhood community and scope for their upliftment.
4. Special Camps are organized by NSS at adopted villages to sensitize the population about social and cleanliness issues.
5. Swachh Bharat Abhiyan and Fit India run organized by the NSS for sensitizing students and community about Cleanliness practices and the need of fitness.
6. The Department of Economics undertook a survey on saving habits of the people in the neighbouring communities. The students were sensitized about understanding the importance of savings. The importance of opening a savings account in the bank was also stressed among the masses.
7. The Dakshin Kamrup College Teachers' unit organized a sensitization programme on COVID 19 awareness and its precautions for the neighbourhood community. The masses were distributed soaps and sanitizers and were made aware of their importance during covid times.
8. The Women's Forum of the college is also actively involved in the extension activities. The celebration of International Women's Day has been marked by extension activities of the Forum. In 2018 the street vendors in the neighbourhood were distributed blankets as felicitation and encouraged to be self reliant. The Teachers and girl students of the college took part in this programme. In 2022, a street play named "Upolobdhi" (Self realization) and an awareness programme was organized at Monpur Naamghor Prangon in the vicinity of the college. The masses were made aware about the role of women in environmental issues and their legal rights for sustainable development.

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The Institution has been conducting extension activities but has not received any awards and recognitions from government/government recognised bodies yet.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 16

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	06	00	04	03

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 09

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The college has adequate infrastructure and physical facilities for teaching-learning to run different programs. The built in area of the Academic and Administrative campus is 15995.67 sq. meters and the Boys' Hostel campus is 4738.05 sq. meters.

Academic and Administrative campus houses 07 R.C.C. buildings, 08 Assam Type (AT) houses, 1 Auditorium, 2 parking sheds for two and four wheelers, basket and volley ball courts, 03 busts (Gajendra Nath Thakuria, Founder Principal; B.R. Ambedkar and Dr. Indira Goswami, Sahitya Akademi and Jnanpith Awardee), All Assam Students Union plaque, National Service Scheme plaque, 03 ATMs, a transformer, 05 generators, solar panels, 36 park benches and 40 CCTVs.

Administrative block houses the College office, Canteen, Teachers' Common Room; the Principal's office, Krishna Kanta Handique Conference Hall and the Departments of Mass Communication, Environmental Science, Geography, History and the Digital Room.

Science block consists of 02 G+2 RCC buildings housing the Departments of Physics, Chemistry, Zoology, Botany, Mathematics, Education, Bio Technology and the Bio-Tech Hub. The Science building also hosts a Materials Science Laboratory in the Department of Physics, which is involved in cutting edge research.

Arts and Commerce Blocks consisting of an RCC building have the Boys' Common Room, Students Union Body Office, Gymnasium, Departments of English, Economics, Accountancy, Management, Finance, Vocational Studies, Bioinformatics Laboratory and classrooms. The Departments of Assamese, Political Science, Philosophy, Women's Forum, IQAC Office and the Academic In-charge's office, the Examination Branch, KKH Study Center, NSS, NCC office, Indoor Sports Complex, Health Center, Physics and Chemistry laboratories and classrooms are housed in several AT houses across the college campus.

Girls' Common Room is G+1 RCC building with two recreation rooms having washroom facilities and an incinerator and a vending machine.

The College Library is housed in two RCC buildings with the stack room, students reading room, teachers reading room , Reference Section, Deposit Library and Hard Bound Section. The same building also houses the Department of Computer Science.

Auditorium Complex: The 1500 seat capacity auditorium is still to be completed. It also houses 2 classrooms and the Alumni Office.

Womens' Hostel campus (G+2) RCC building with 80 seat capacities has CCTVs, boundary wall, kitchen, dining hall, incinerator, visitor's room, securities and the Hostel Warden's quarter within the

campus.

Some other physical facilities are as follows:

1. Gardens, open green space with shady trees
2. Long protected boundary walls with 2 gates and security guards
3. Sufficient sanitation facilities with toilets and running water
4. Drinking water facilities with 2 nos. of coolers
5. Solar panels with 20 KV energy capacity
6. In campus Wi-Fi facility, 52 classrooms, 14 laboratories, 03 computer labs, 129 computers (106 for students 23 for staff/faculty), 09 LCD projectors and 40 CCTVs , 05 Smart Boards, printers (12), scanners (08), Xerox machines (04), a Studio for Mass Communication and necessary apparatus in the laboratories.
7. 5 DG generators of 20, 35 and 40 KV capacities, sufficient numbers of fans, LED bulbs and computers.

Boys Hostel campus consists of a 50 seated AT hostel with adequate boundary walls, playground and a pond.

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 34.49

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
1.83600	8.00000	125.00000	152.40000	65.35000

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The two library buildings each measuring 1634 sq. ft. and 2471 sq. ft. respectively has more than 56000

books covering all subjects including text books, reference books, books on general knowledge, 07 daily and 02 weekly newspapers (local and national), journals and other information sources like thesis, dissertations, hard bind and paper back volumes, maps, globes, CDs, photocopies, internet services of 200 mbps etc. The institution has subscription to N-List, where more than 97000 e-books and 6000 e-journals which are freely available for library users. There is a Xerox machine, 02 numbers of printers and 15 numbers of computers available for users to access and download e-books and e-journals.

Library automation is available in the following ways:

1. Computerisation – Computerisation has been introduced in the library towards the end of 2005 using the ILMS software - SOUL (Software for University Library) developed by INFLIBNET and the automation process of the library started phase wise. The automated circulation system was introduced in 2013 for better circulation system of library books for the benefit of the library users. In 2013 the SOUL college version package was upgraded to SOUL version 2.0. Catalogin and circulation is done in SOUL 2.0 and the rest of the house keeping is done manually.   The library also provides OPAC (Online Public Access Catalogue) facility for its users. The process of library automation is going on. As of now the library is only partially automated.
2. Barcode technology – To organise the disseminate flow of information in a systematic way the barcode technology was introduced in the circulation system in the year 2013. This method of automated identification and data collection has helped immensely in book keeping work.

The details of the amount spent on purchase of books, journals and per day usage of library is given in tabular form.

Library assets	2017-2018		2018-2019		2019-2020		2020-2021		2021-2022	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount	No.	Amount
Text books	32688	4849249	33589	5133370	35024	5858952	36435	6322935	37139	6562470
Reference books	2246	1565669	2323	1609804	2337	1613269	2513	1784254	2523	1789954
Journals	25	42410	25	42410	25	42410	17	55560	4	11058
Magazines	3	4155	3	2905	3	2155	3	1465	3	2220
Newspapers	8	22655	8	23015	8	23520	8	19515	8	22881
N-LIST	805500	5900	805500	5900	805500	5900	805500	5900	805500	5900
Any other (Weeding-Hard & Soft)	5880	51000	5800	51000	5800	51000	6747	66500	7083	130000
Per day usage of library	63%		60%		55%		27%		49%	

* Amount in INR

It is pertinent to note here that the data in the tabular form shows the gradual growth of the library assets. The College library thrives to increase the collection of books. It can be seen from the table that the collection books have continuously increased and is self-evident from the table. Further, the per day usage of library was low in 2019-20 and 2020-21 due to COVID pandemic, which forced the library to shut down.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The institution frequently updates its IT facilities. In the 2020-2021 academic year, the institution upgraded the internet facilities by installing the BSNL internet connection in place of the existing Vodafone Leased Line connection. Now the institution has four internet connections under different BSNL plans to provide sufficient bandwidth for the benefit of the students and staff. These are as follows:

Summary of internet connection plans available in the College

Sl. No.	No. of Connections	Plan	Speed
1	2	Fibre Silver plus	Up to 300 mbps till 5000 GB, and 30 mbps beyond
2	1	Fibre premium plus	Up to 200 mbps till 3300 GB and 15 mbps beyond
3	1	Fibre ultra	Up to 300 mbps till 3300 GB and 4 mbps beyond

Moreover, the existing IT facilities like LCD projectors, smart boards, digital room, and computer laboratories in the institution are properly maintained from time to time and as and when required.

The institute has 106 computers for students' use that are distributed across different departments. This corresponds to a ratio of 28:1, meaning there is 1 computer for 28 students in the academic session 2021-22.

To support the dissemination of information amongst the students in real time, we also have a well-equipped Public Address System for communicating important as well as emergent information to the students and the employees through in campus announcement. The system is equipped with 08 numbers of Dual Speaker, one Ahuja amplifier, one Microphone and one Ahuja Trolley.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 28.49

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 106

File Description	Document
Upload supporting document	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 74.95

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
36.80	124.895	212.15000	182.15000	210.15000

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 17.21

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
533	678	919	618	153

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

> 1. *Soft skills*
> 2. *Language and communication skills*
> 3. *Life skills (Yoga, physical fitness, health and hygiene)*
> 4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 6.37

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
785	234	0	55	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 15.59

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
180	165	84	62	52

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
764	855	631	609	623

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
02	14	01	03	0

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	14	01	03	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 12

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
04	03	02	01	02

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 7.4

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
25	1	0	7	4

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of the institution which was formed in 2004 is in the process of official registration. In the year 2018-2019, the Alumni Association donated the road running through the campus connecting the main gate of the institution with the back gate. The total cost of the road was estimated nearly rupees 8 lakhs. Normally, the Alumni Association takes interest in the activities of the institution and contributes significantly towards the development of the institution through financial and/or other support services. In the 2020-2021 academic session the Alumni Association's involvement is negligible

due to the Covid-19 Pandemics and the various SOPs issued by the government of Assam. As most of the time the institution had to remain close, the proposed plans and programs of the Association could not be materialized.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

1. Vision:

- The vision of the college centers on its strong wish to become a center of excellence in the academic field of the entire North Eastern Region.
- It envisions being at par with the national standard in the field of education.

2. Mission:

- The college pursues a noble mission of spreading the light of knowledge as is evident from the Upanisadic hymn "Tamaso Ma Jyotirgamaya".
- It wants the students to learn that it is not scientific progress alone, but the synthesis of both scientific progress and spiritual power of man that could open out vistas of human endeavor and achievement.

3. Governance and leadership:

The institution follows a democratic and participatory mode of governance involving all the stakeholders to participate actively in its administration. The institutional leadership ensures that the vision and the mission of the institution are given utmost importance in all matters related to governance. The apex body – the Governing Body – entrusts authority to the Principal, who share it with the different levels of functionaries in the institution. Under the able leadership of the Principal, the HODs of all the three steams, the office Superintendent Assistant and the Conveners/Joint Conveners of the various committees play a significant role in framing the institutional policies and implementing the same for better governance. The institution strives continuously to improve its performance and thereby contribute towards making it a centre of excellence.

4. Decentralization and participation in institutional governance:

The institution follows decentralization and participative management by involving its stake holders in various academic, administrative, construction and students' election committees and by holding regular meetings for its proper functioning. The participation ranges from day to day affairs, development issues to future plans.

The participation of teachers, non teaching staff and guardian/parent representatives in decision making bodies reflects the process of decentralization and participation in the institutional governance. As the apex body it takes all the decisions related to administration, finance, construction, development and future

plans etc. Teaching and non-teaching members play a vital role in various decision making committees related to academics like admission, prospectus, examination; various administrative committees like library management, grievance redressal, anti-ragging, celebration of different festivals, conducting students' election, office management, canteen management etc. The following committees routine preparation committee, preparation of DKCSU Budget and maintenance of discipline have only teacher representatives. Participatory and decentralized governance is reflected in the inclusion of student members in various in house committees like Magazine Editorial Board, Student's Election Committees, Women's Forum, Internal Committee, RUSA and Festival Committee.

The process of decentralization practiced within the institution can be best understood from the functioning of the Internal Examination Committee (IEC) that is responsible for the smooth conduct of all the internal examinations of the institution. The IEC prepares the examination time table, collects question papers from the concerned departments, prints them in a press selected by the IEC, prepares the Invigilators Duty List (Teaching and Non Teaching staff), allots seating arrangement of the students subject wise and year/semester wise and distributes the answer scripts department wise for checking.

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The administrative setup is described in the Organogram (file attached).

The Governing Body (GB) is the apex body of the institution. The Principal, the second in hierarchy, carries out his duties after consulting the GB.

The Principal is assisted by an Academic In-charge. He/ She assist the Principal in academic and administrative spheres. To ensure regularity of classes in the Institution, the Academic in-charge submits the report of classes held, to the Principal regularly. He/ She have to oversee the class routine of the college, as a member of the Routine Committee.

The Head of the Departments (HOD) and the Librarian occupies another wing in the organogram. The faculty members working under the HOD of the concerned departments follows the directions of the respective HODs while discharging their duties. The HODs shoulders the responsibility of allotment of classes to the respective faculties. The functioning of the HOD and the faculty members is supervised by the Academic In-charge.

The IQAC Coordinator is a distinct part of the Organogram. The IQAC of the Institution has five core committee members besides the Chairperson (Principal) and Coordinator. This cell under the leadership of the Chairperson and the Coordinator takes stock of the quality initiatives taken by the institution. The Conveners and Joint Conveners of the 7 Criterion Committees under IQAC, carries out their responsibilities at the guidance of the IQAC Coordinator.

The Supporting Staff of the concerned Departments follows the directions of the HODs. Similarly, the Office staffs of the Library also carry out their duties at the guidance of the Librarian.

Next in the Organogram is the Principal's office headed by the Head Assistant and his supporting staff.

Besides, for smooth functioning of the institution, there are 15 committees and 6 cells/ forums along with the Students' Union and Alumni Association which are supervised by the Principal.

The committees and their functions are given as follows-

1. Centre Committee monitors the exam related activities within the campus.
2. Academic advisory committee advises the Principal regarding different academic activities in the College.
3. Admission Committee regulates the admission related activity of the College.
4. Prospectus Committee prepares the College prospectus.
5. Routine Committee prepares the daily class routine of the College.
6. Internal exam Committee conducts the tests and sessional exams.
7. Library Committee monitors the functioning of the library.
8. Disciplinary Committee is responsible for maintaining decorum within the campus.
9. Anti-ragging Committee ensures that the Campus is ragging free.
10. Festival Committee conducts the festivals.
11. Election Committee conducts the student body election.
12. Construction Committee monitors the construction related work in the campus.
13. Waste, Water and Energy management Committees regulates the waste generation, water quality and energy conservation related issues.

The different cells works for the overall development of the students.

Appointment, Leave and Service: The institution follows the Government rules for appointment, leave and service as issued from time to time. The Holiday List issued by the affiliating Gauhati University is followed during the academic year.

File Description	Document
Upload Additional information	[View Document](#)

6.2.2 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The College has a well-planned and effective welfare measures for both the teaching and non-teaching staff. Some of these measures are listed below:

- The institution follows all the Government norms and instructions as issued from time to time for the benefit of the employees such as Faculty Development Programme, Academic Leave, Medical Leave, Maternity Leave, Child Care Leave and other leaves.
- The institution has an active and well functioning welfare fund called Dakshin Kamrup Teachers' and Employees' Welfare Fund founded in 1986. The welfare measures undertaken from the fund for the benefit of the teaching and non-teaching staff include:

1. Financial aid to the members on retirement from service.
2. One time aid in cash to members suffering from long term illness or with high end expensive medical expenditures.
3. Financial aid to members suffering from sudden accidents causing long term medications.
4. Contribution to families of members if expired during service.

- The institute manages a Savings fund, Teachers and Employees Credit offers loan to employees at low interest rate and minimal loan repaying installment.
- The College has a Staff Common Room for both teaching and Non-teaching staff with comfortable seating arrangement, attached lavatory, daily newspapers and TV.
- The College has a hygienic and spacious canteen with separate seating arrangements for students, faculty members and staff. The canteen provides refreshments and meals at a rational price.
- The College has a health care centre with facilities such as blood pressure testing, first aid, pulse rate monitoring, weight and height measuring, wheel chair, medical bed along with a nurse to provide primary health care facilities.

Performance Appraisal System

The institution follows UGC regulations regarding the appraisal of Teaching staff and Assam Government for Non-Teaching staff in case of promotions. All the criterion under the different categories in the Academic Performance Indices are evaluated according to the UGC regulations by the IQAC and subsequently by the Departmental Promotion Committees constituted by the Subject Experts nominated by the Vice Chancellor of the affiliating University, Head of the concerned Department and the Principal in case of Teaching staff. For the Non-Teaching staff, the regulations issued by the State Government are followed. The Service Books of the faculty members are updated from time to time.

However, there is a provision of issuing the Performance Appraisal System Report to the Teaching/Non-Teaching staff if and when necessary.

Besides, the Teaching staff is appraised by the Principal and the President of the Governing Body as per the format in the Self Appraisal Report under the Assam Government Employees Rules. The criteria assed include:

1. Attendance and conduct
2. Character and integrity
3. Leadership, Supervision capacity and team spirit
4. Inter personal relationships
5. Spirit of cooperation in the corporate life, extension activities, examination etc.

The Appraisal Report of the Non-Teaching staff includes the following criteria:

1. Knowledge of Branch/Departments
2. Knowledge of the rules regarding office procedures
3. Ability to supervise and manage a Branch/Department
4. Whether fit for shouldering higher responsibility.

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

04-03-2023 01:23:05

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 13.35

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	25	28	5	8

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
17	17	18	19	19

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The institute has an appropriate framework for effective utilization and mobilization of funds received from different sources (RUSA, DST, DBT, Assam State Government, UGC, etc.). Some of the key features are highlighted below:

- The College has a mechanism for welcoming donations from alumni, memorial prizes and endowments from the stakeholders.

- The College has policies to mobilize funds received for making a sustainable campus with emphasis on green technology.
- The college has mechanisms by which it reaches out to banks, corporate houses and several prominent personalities in the region for generous patronage.
- The College houses various internal committees for strategizing funds allocation to different departments and centres.
- Different purchase committees under the aegis of the Principal floats tenders from time to time to optimally utilize funds for purchasing equipment's necessary for the College.
- Timely audit of the institution is carried out on a regular basis by an approved Chartered Accountant for transparency.

For space mobilization and utilization, the measures taken by the College are

- The College houses a vermi compost facility to utilize some of the unused space within the campus.
- The College has installed the solar photo-voltaic grid by utilizing the roof top of the Science building.
- College premises are utilized for organizing various state and national level competitive exams time to time.
- College hosts skill development courses like electrician certificate course for the benefit of the locals.
- A study centre for Krishna Kanta Handiqui state Open University and Rastriya Sanskrit Sansthan housed in the College campus act as a part of the academic extension activity of the College.
- The College encourages and organizes collaborative activities such as blood and organ donation camp, tobacco prevention, etc., as a part of its social outreach activities.
- During pandemic, the College campus has been utilized as a COVID testing facility.
- The College indoor stadium provides facility for the local youth from time to time to train for various state and national level tournaments. The indoor stadium also hosts various Yoga training programs and women forum activities from time to time.
- The K K Handiqui conference hall of the college frequently hosts various programs/conferences/seminars at the request of different governmental/non-governmental bodies that serves to support capacity building/entrepreneurship development of the faculty and students.
- The College also provides room for 3 ATM's near the main gate for facilitating the campus users and the general public.
- The College Auditorium hosts cultural programs at the directive of the state government and at the request of various NGO's.
- The College playground is used by various schools to host their annual sports events.

For intellectual mobilization and utilization, the measures taken by the College are

- The College encourages its faculty members to act as resource persons in different academic and socially relevant programs.
- The College faculty members serve as external examiners/supervising officers to support and conduct various examinations organised by schools/ colleges/ universities/government bodies.

The policies/rules and regulations for effectively mobilizing of the Colleges resources are formulated in various meetings organized with the faculty members and staff.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC has immensely contributed in the implementation of quality assurance strategies and process at all levels. Some of the initiatives taken by IQAC are listed below:

- IQAC has introduced mentoring classes using online and offline platforms, where focus is laid on solving student problems at the academic and personal levels. These classes serve as counseling classes for students and aims at achieving academic and emotional well-being. Additionally. IQAC has resolved to annually conduct orientation programme for UG students to educate them about the use of college resources, library, availing scholarship facilities and higher education facilities for career advancement.
- IQAC regularly organize faculty development programs (FDPs) for its faculty members to help faculty members gain an in-depth understanding of the teaching learning process.
- IQAC encourages the students and faculty members to develop entrepreneurship capabilities by organizing seminars/workshops that train people on developing such capacities.
- IQAC frequently organizes talk by eminent researchers to train its faculty members on the recent developments in research and the methodologies involved. IQAC also takes initiative to train its faculty members and students for maximizing the use of online resources for research.
- To facilitate participation of more students/faculty members and enabling hosting of programs for longer duration, IQAC had a subscription based Zoom account that was made available to the event organizers.
- IQAC ensures the creation of an integrated academic calendar (at the beginning of the academic year) following the guidelines of Gauhati University for the smooth functioning of academic activities.
- IQAC encourages the respective departments to regularly organize Parents-Teachers Meet as a part of the teaching learning process.
- Under the aegis of IQAC, the institute has a Micro Research Cell that encourages faculty members to carry out minor research projects, the funding for which is provided by the cell.
- IQAC has taken the initiative to train the faculty members for the National Education Policy 2020 by organizing lectures by eminent experts from different University.
- IQAC constantly encourages maximizing the use of ICT tools in classes and laboratories for making classes more interactive and to educate the students and faculty members, it organizes timely lectures and talks regarding the benefits of ICT tools in learning. IQAC has also taken initiatives for developing ICT enabled classrooms and laboratories in the College campus. Furthermore, the initiative for developing a Language lab has also been undertaken.

- IQAC encourages different departments to introduce more area specific job oriented courses. As an outcome, Electrician Certificate course by Physics, Department of Vocational studies, and Centre for Media Studies was introduced in the College campus.
- IQAC organizes yoga training campus for the students and faculty members to augment the teaching learning process as a healthy mind and body is essential for holistic development.
- IQAC has taken initiative to organize events such as Beti Bachao Beti Padhao, Creating COVID awareness, suicide prevention, tobacco awareness and the essence of positive thinking during the pandemic. These events serve as a measure to introduce the students to various societal issues and how to solve them.

File Description	Document
Upload Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

The institution works for maintaining gender equity and focuses on providing a safe working space for all stakeholders within the campus. The Women's Forum, IQAC, English Study Forum, Department of English organizes various programs for the development of students and employees of the college as well as other members of the society.

Table 1: Summary of year-wise programs

Year	Programme	Period	Participants (Male)	Participants (Female)
2017-18	Lecture programme on "Depression amongst the youth today and influence of cyber world on it".	23/10/2017	22	98
2017-18	An awareness programme on gender equality by way of a procession.	08/03/2018	500	2000
2017-18	Felicitation of women vendors of the market place of Mirza by the forum.	08/03/2018	Variable	Variable
2018-19	Lecture programme on "Gender equality"	08/03/2019	20	60
2019-20	Sensitization programme on LGBTQ issues on the occasion of International Womens' week.	07/03/2020 to 13/03/2020	Variable	Variable
2019-20	A talk on LGBTQ issues by Advocate Swati Bidhan Baruah.	07/03/2020 to 13/03/2020	35	90
2019-20	*Prokriti* (Nature) a drama on LGBTQ community performed by the students	07/03/2020 to 13/03/2020	35	90
2019-20	Extempore speech competition	07/03/2020 to 13/03/2020	10	18
2020-21	A day-long programme on "Art of living".	08/03/2021	32	122
2021-22	Gender Awareness Programme cum Distribution of Sanitary Napkins in Ganeshpara (adopted village)	09/02/2022	10	118
2021-22	TRP (a street play) highlighting the societal attitude towards rape victims	09/02/2022	10	118
2021-22	Awareness programme on *Beti Bachao* and *Beti Padhao*	25/02/2022	32	23
2021-22	*Pragati* (Development) - a street play on girl child education	25/02/2022	32	26

Moreover for redressal of sexual harassment of women employees and girl students Internal Committee (IC) was constituted in the year 2020 as per the UGC regulation 2015. Display boards highlighting Zero Tolerance to Sexual Harassment are put up by the IC.

A gender sensitization programme on "Understanding Sexual Harassment of Women at Workplace" was organized by IC on 19/02/2021. Similarly, Co-curricular activities like "On the spot Slogan Writing

Competition on Gender Equality/Stop Sexual Harassment" were organized on 10/03/2021 by the English study Forum, Department of English.

The institution provides facilities like vending machine and incinerator in the Girls' Common Room with attached washrooms etc.

For the safety and security of the female boarders the Hostel campus is guarded with high boundary walls, a night watchman and CCTV in the campus.

The college strictly follows the Government Rules for reservation of women in all academic and administrative programmes.

The college celebrates/organizes national and international commemorative days, events and festivals every year. Following Table shows the events/festivals organized during last five years (2017-18 to 2021-22)

Sl. No	Date	Programme
1	15th August	Independence Day
2	26th January	Republic Day
3	24th September	NSS Foundation Day
4	8th March	International Womens' Day
5	28th February	National Science Day
6	5th June	World Environment Day
7	5th September	Teachers' Day
8	21/06/2017 onwards	International Day of Yoga
9	19/09/2021	Fit India Freedom Run (2020-21)
10	29/10/21	Rastriya Ekta Divas

However, during the period of 2020-21, the college has abandoned the large scale celebration of important events due to the pandemic.

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

04-03-2023 01:23:05

Response:

The institution focuses on providing an inclusive environment. Tolerance and harmony towards cultural, regional and linguistic diversity is reflected in the following programs conducted by the institution.

1 .Cultural rally exhibiting the rich tradition of Assam along with the culture of North East India during Annual College Week.

2. Competition of folk songs, dances, dresses, drama etc. However, during the year 2020-21, the college had to abandon the large scale celebrations of such programs due to Covid situation. Only a special college week of three days duration was held from 8th April to 10th April, 2021 with some limited programs.

3. Linguistic harmony amongst the students belonging to various ethnic communities like Bodo, Rabha, Garo is maintained by using Assamese language as the lingua franca. The Bengali and Marwari community also use Assamese and Hindi as lingua franca.   The institution always provides a congenial atmosphere where students from different communities can together take part in various college functions, festivals and activities.

4. The college observes the diverse socio-economic condition of the people of the nearby villages. In order to improve the socio-economic condition of the villagers, our college has adopted few villages like Ganesh para, Sontala, Gargara etc. From time to time, the teaching and non-teaching staffs along with the students conduct different activities in these villages, so that the villagers can maintain a healthy, harmonious relation among themselves as well as with the college.

The Department of Economics of our college has conducted a socio-economic survey on Pottery Industries in Rajapukhuri area on 2nd November 2018. They also carried out awareness programme at Ganesh para on 17th February, 2021 and at Sontala village on 1st March, 2021 to sensitize the villagers to understand the importance of small savings. They tried to make them aware that through small savings the economic condition of people can be improved to a great extent.

Sensitization of students and employees to the constitutional obligation :

Values, rights, duties and responsibilities of citizens-

To equip the students and employees of Dakshin Kamrup College, Mirza, with the values of the Constitution, a few programs were being organized in our institution.

- Each year the college celebrates **Independence Day and Republic Day** on 15thAugust and 26th January respectively. Indian National Flag is hoisted in the college campus with the college students' union to awaken the constitutional values and national unity.
- On 9th March 2021, the Department of Political Science organized Prof. Arun Chandra Das Memorial Annual Lecture on the topic "Electoral Politics and Indian Democracy" by Prof. Nani Gopal Mahanta.
- Along with the Independence Day and Republic Day celebration College NCC have also participated in different activities under the 50 Assam Air SQN Flying unit. The cadets of the unit have also participated in events like the Swach Bharat Abhiyan, International Day of Yoga and Environment Day as responsible Indian citizens.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Title: Students support and Awards

Objective:

1. To ensure educational opportunities to poor students.
2. To reduce drop-out rate of students.
3. To provide financial assistance for health related issues.
4. To recognize students' academic excellence.

Context:

Student support system fulfils students' economic and emotional needs. It removes barriers related to financial, health care and mental issues.

Practice:

The student support system is raised by annual subscription from each student.

In order to achieve financial support the students are to apply when the notification for application is issued by the college authority. The Aid Fund Committee, after scrutinizing the applications of the deserving students determines the amount to be disbursed.

Students are also awarded by different Trusts for their academic excellence.

Evidence of success:

Our college has been implementing this system successfully from the year of its initiation. It is evident from the following Tables for the last five years.

Table I: Distribution of financial support to different students

Sl. No.	Support	Year-wise number of students and amount (in INR)				
		2017-18	2018-19	2019-20	2020-21	2021-22
1	Financial	44	103	41	2	Free admission
		97520	233980	86900	24850	
2	Treatment	-	-	-	2	1
					20000	1000

Table II: The awards given by different Trusts

Sl. No.	Name of the Trust	Year	Name of the student	Achievement	Amount (Rs)
1	Manoj-Manash	2017-18	Abhijit Choudhury	Highest mark in HS Final (Science)	4000
			Kristipurna Mali		
		2018-19	Maharshi Sarma		
2	Niroda Bala Kalita	2017-18	Rituparna Das	Highest mark in HS Final (Arts)	3000
		2018-19	Nayan Jyoti Kalita		
		2017-18	Aparna Deka	Highest mark in B.Sc. Final	3000
		2018-19	Hemanta Upadhay		
3	Amrit Ch. Thakuria	2017-18	Chayamoni Kalita	Highest mark in B.A. Final	3000
		2018-19	Jeemoi Choudhury		
4	Bristi Priya	2017-18	Hitumoni Nath	Highest mark in Education in B.A. Final	3000
		2018-19	Kalpana Kalita		
5	Relishwa N. Sangma	2017-18	Chimpu Kalita	Highest mark in Assamese B.A. Final	3000
		2018-19	Bikash Das		
6	Ramendra Barman	2018-19	Kasturi Das	Highest mark in science stream from BPL	1000

The College could not organize any function to award the students during 2019-20 & 2020-21 due to Covid situation.

Problems encountered & resource generated:

For this system resource is generated through the Students' Aid Fund and different Trusts.

Title: Office Automation

Objectives:

1. To reduce the workload of employees

2. To save time

3. To maintain accuracy

4. To store facts and data digitally

5. To maintain transparency

Context:

Office automation refers to a process that uses different types of computer systems and software to collect, store, and transfer and alter office information. Office automation helps to carry out the office works easily and perfectly avoiding existing cumbersome manual procedure that wastes money and time.

Practice:

The partial office automation helps in on-line form fill up for students' admission, scholarships, examination, registration etc. besides financial transactions like disbursements of employees' salary, students' scholarship, purchase of different essential items for the college etc. Moreover, communications with higher authorities i.e. Director of Higher Education, Education Secretary are made through this automation process. The process of office automation is very much significant in the context of Indian higher education as it helps in smooth functioning of the institution. The College also has a functional E-Governance policy for smooth governance of the activities.

Evidence of success:

Office automation has been successfully implemented in the following areas-

a) On-line Students' Admission in Bachelor and Post-graduate courses (2020 – 21, 2021-22)

b) Processing of students scholarships for the year 2020 – 2021

c) On-line application for Registration of 1st Semester Students in Gauhati University.

Problem encountered and resource required:

The initial phase of College Automation was difficult as the employees had to be well trained in ways of using the automation services.

A continuous funding is required for maintenance of the resources which has to be spent from the General Fund of the College.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Introduction:

The institution "Dakshin Kamrup College" is located in semi-urban area and has a confluence of both the rural and urban cultures brought in by students from different regions with different cultures. As the vision of the college is to become the Centre of excellence, the college imparts quality education to its students preparing them to face the challenges of time and motivating them to respect dignity of labor. So it aims to develop moral and spiritual values amongst the students to become responsible citizens. Additionally, the College is committed towards diverse perspectives on higher education of the entire South Kamrup region. As a part of this initiative, the College works with nearby schools and various non-government agencies for the overall development of the region: education, financial and social well-being.

The thrust area is to focus on 21st century skills and to create an environment for the students to face the upcoming challenges and globalisation and hence the institution gives importance on rational and critical thinking.

Methodology:

The College has a long term objective of attracting the best minds of this region. To accomplish the objective, the College has introduced outreach programs in the grassroots level. The College is involved in organising programs in different schools, which is aimed at developing the inquisitiveness of the students from a very early age. Once these students graduate, they are automatically drawn to the College, where they are rigorously trained and counselled to achieve academic excellence. To inspire these students, the College has a policy of felicitating the students through different award schemes. The detailed mechanism of the process is elaborated below.

Practice:

As a part of the Outreach activities, the College has taken special initiative towards mentoring students of the region, which can contribute immensely towards development of their scientific temperament. This forms a part of the outreach activity of the College, in which faculty members from different Science Departments are engaged in demonstrating science experiments by visiting schools situated in the South Kamrup region from time to time. We present a summary of some of the events organized by the College fraternity below:

Table 1: Outreach activity of the College performed in and outside the state

Sl. No	Nature of the Activity	Topic/Title	Date	Participants	Venue
1	Outreach Programme	Use of Foldscope as educational and research tool	02/07/2018	133	Nahira Guimara high School
2	Outreach Programme	Use of Foldscope as educational and research tool	13/03/2018	33	Kokkjar Sri Mahendra Choudhury High School, Kamrup (Assam)
3	Workshop (Foldscope Twinning)	Foldscope: An emerging Tool in Education and Research	05/09/2019 to 08/09/2019	120	Anchalik High School, Phulguri
4	Outreach Programme	Foldscope as educational and research tool	09/07/2019 to 13/07/2019	120	Khinram Arya Rajkiya Intermediate College, Paharpani, Nainital
5	Outreach Programme	Foldscope as educational and research tool	09/07/2019 to 13/07/2019	15	Dept. of Zoology Kumaun University Nainital

*Due to the new state Government policy of providing "free admissions" since 2021, the number of the students applying for such "aid" has decreased.

Counseling these students and providing proper guidance has in turn contributed in bringing laurels to the College by cracking various National and State level examinations such as JAM, UGC NET, UGC CSIR NET, SLET, and CTET etc. Many of these students have gone to pursue higher education in institutes of national importance such as IITs, NITs and other institutes of national repute thereby contributing towards nation building. The College has witnessed a substantial increase in the percentage of such successful students over time since the inception of the outreach activities. Over time these successful students have maintained good relations with the College and have acknowledged the contribution of the College in their lives.

In addition to these practices, the College has from time to time have come up with programs to enable the youth of South Kamrup region to become financially independent through programs like "Mushroom Cultivation", professional certificate courses like "8 months Electrician Course" and Vocational Course like "Banking and Financial Services", "Retail Management and Information Technology". The introduction of this program has led to generation of secondary income sources for various families of the region. This has enabled them to send their wards to Schools and Colleges, enabling the College to fulfill one of its major objectives of enhancing the literacy rate in the region.

However, the onset of the Pandemic has hampered in carrying out the outreach activities of the college and thereby contributing in the upliftment the educational, financial and social well-being of the region. The introduction of the CBCS course has compelled the faculty members to dedicate their major time in teaching-learning-evaluation process. Despite the hurdles the college has carried out programs in small scale to fulfil its commitment and decided to form an Extension and Outreach Activity Club to carry out such activities for the wellbeing of the region.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

- A number of our students were able to bring laurels to the college in the field of sports and culture then the data given in the prescribed data templates which could not be shown as some of the students didn't respond.
- The same can be said regarding the data corresponding to students' progression to higher education and placement.

Concluding Remarks :

Since the date of establishment, Dakshin Kamrup College has been playing a significant role in this locality promoting higher education and individual research activities in the field of societal relevance. The college is planning to mold the course of action with the changing demand of the society. The college authority has been thinking to introduce skill development courses for the greater interest of the students. Several strategies will also be taken for achieving greater efficiency, accountability and quality in all spheres of activities. The college has been working on its strength and also making effort to covert its weakness to strength. The college is determined to overcome the weakness and will positively contribute towards the improvement of quality of education. With proper direction and due recognition from NAAC and UGC and the implementation of its future master plan the college will be well-equipped to meet the challenges in education in the coming years and to contribute to the emerging knowledge-based economy. New Education Policy 2020 is on the doorstep and the College is gearing up to face the new challenges. We hope Dakshin Kamrup College will become a center of excellence with the untiring and dedicated efforts of all the stakeholders of the college family.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Add on /Certificate/Value added programs offered during the last five years** Answer before DVV Verification : 01 Answer After DVV Verification :3
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of students admitted year wise during last five years** Answer before DVV Verification:

2.1.1.1 Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1215	1312	1279	1414	1607

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1215	1312	1279	1414	1607

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

2.1.2	**Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)**

2.1.2.1. *Number of actual students admitted from the reserved categories year - wise during the last five years*
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
417	355	364	391	478

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
456	373	338	351	415

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

2.4.2	**Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B**

Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
43	42	43	36	35

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
47	42	43	36	35

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
03	06	01	04	03

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
03	06	00	04	03

4.4.1	**Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
64.60770	172.15000	212.15000	182.15000	210.15000

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
36.80	124.895	212.15000	182.15000	210.15000

Remark : Input is edited from given documents.

5.2.2 — **Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

5.2.2.1. *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
02	14	01	03	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
02	14	01	03	0

5.2.2.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

5.3.1 — **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
04	03	03	02	02

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
04	03	02	01	02

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**
	5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
209	322	0	2	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
25	1	0	7	4

Remark : as per supporting documents input is edited.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 95 Answer after DVV Verification : 94
2.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
66.44	180.15	337.15	334.55	275.50

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
77.56	180.15	167.955	280.934	315.637